



Trusts & Grants Co-ordinator

Hours: 22.5

Salary: **£15,685** per annum (£26,137 FTE)

Location: Workington Head Office

Want a role where you can *truly* make a difference?

Do you have a talent for storytelling, relationship-building, and securing funding?

We're looking for a passionate and proactive Trusts & Grants Co-ordinator to help secure vital funding that supports compassionate end of life care across West Cumbria.

As part of our Marketing & Income Generation Team, you'll play a key role in raising funds from charitable trusts and foundations, helping ensure people receive the care they deserve when they need it most.

This is an exciting opportunity for someone who has strong writing skills and the ability to tailor messages to different audiences. An organised, creative and detail focussed person, you will be researching and identifying new grant opportunities, building and nurturing relationships with funders, working collaboratively across teams to develop high-quality bids, writing compelling funding applications and proposals that inspire support and monitoring income and keeping accurate records. You will be a confident communicator, and a great ambassador for the charity and passionate about making an impact.

Hospice at Home West Cumbria is an established and highly respected local charity, with an outstanding reputation for delivering excellent palliative and end of life services in the heart of the community. We offer flexible working, pension, wellbeing package for staff, generous holiday entitlement, and personal development and support.

If you want to work for one of West Cumbria's leading charities, you could be exactly what we are looking for.

Please refer to the job description and person specification for full details of role and responsibilities.

For an informal discussion please email us at hr@hhwc.org.uk and leave a contact telephone number for us to call you back.

For an application form and application pack please go to our website at www.hospiceathomewestcumbria.org.uk or hr@hhwc.org.uk

**Closing date: Monday 27th July 2026 at 10.00am
Interviews will be held on: Monday 3rd August 2026**

Registered charity number 1086837